REQUEST FOR QUOTATION

Title of Item to be procured :**SUPPLY, DELIVERY, AND INSTALLATION OF AUDIO TECH EQUIPMENT FOR CLASSROOMS**

Approved Budget for the Contract : **Php340,000.00**

Date: 27 August 2024
RFQ No.: 2024-08-0034_R

Company / Business Name :_____

Address:_____

Business/Mayor's Permit No.:_____ ***City/Municipality:*** _____

TIN# :_____

PhilGEPS Registration Number (required): _____

The **Philippine Center for Economic Development (PCED),** through its Bids and Award Committee (BAC), intends to procure Speakers and Lapel Mic for the project **SUPPLY, DELIVERY, AND INSTALLATION OF AUDIO TECH EQUIPMENT FOR CLASSROOMS** through **Section 53.9 (Negotiated Procurement - Small Value Procurement)** of 2016 revised Implementing Rules and Regulation of Republic Act No. 9184.

Please quote your **best offer** for the Item/s described herein address to:

Dr. Laarni C. Escresa-Guillermo
Vice-Chairperson, Bids and Award Committee
UPSEAA Room Library Building, UP School of Economics, Diliman, Quezon City 1101
Telephone No.: (02) 8-9279686 local 207
Email:bacsec@pced.gov.ph

Subject to the Terms and Conditions provided on this Request for Quotation (RFQ).

Submit your quotation/s duly signed by you or your authorized representative **not later than 02 September 2024 at 05:00PM.**

The following documents are also required to be submitted along with your quotation on the specified deadline above:

Document
1. Mayor's / Business Permit
2. Philgeps Registration
3. Notarized Omnibus Sworn Statement (for ABC's above 50k)
----------nothing follows----------

1. In case of discrepancy on the business name as reflected on this RFQ and as reflected in the Business Permit, the latter shall prevail.
2. Submission of ALL pages of this Request for Quotation is REQUIRED.

For any clarification, you may contact us at telephone no. or email address provided.

GERMIE P. PALOMA
Head, Bids and Awards Committee Secretariat

INSTRUCTIONS:

*Note: Failure to follow these Instructions will **DISQUALIFY** your entire quotation:*

1. Do not alter the contents of this form in any way.
2. The use of the RFQ is **REQUIRED** to minimize errors or omissions of the mandatory provisions.
3. Quotations **MUST** be submitted **IN HARD COPIES** addressed to:

   DR. LAARNI C. ESCRESA-GUILLERMO
   Vice-Chairperson, Bids and Award Committee - PCED
   UPSEAA Room Library Building, UP School of Economics Diliman, Quezon City 1101

4. Quotations, including documentary requirements, received after the deadline shall not be accepted.
5. **ELECTRONIC SUBMISSION** of bids will **NOT** be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PCED shall adopt and employ “draw lots” as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the PCED. The delivery of the item/s shall be acknowledged upon delivery to confirm compliance with the technical specifications.
10. Payment shall be made after the delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing Statement, by the supplier, contractor, or consultant.
11. Liquidated damages equivalent to the tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PCED shall rescind the contract one the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Please quote your **best offer, inclusive of all taxes and incidental expenses** for the item/s below. Please do not leave any blank items. Indicate “0” if item being offered is for free.

After having carefully read and accepted the Instructions and Terms and Condition, I/we submit our quotation for the Item/s as follows:

SUPPLY, DELIVERY, AND INSTALLATION OF AUDIO TECH EQUIPMENT FOR CLASSROOMS					
ITEM #	**Description**	**Quantity**	**Bidder's Statement of Compliance (Comply / Not Comply)**	**Unit Cost**	**Total Cost**
1.	**HHC VRC-210 SPEAKER + MIXER** **Minimum Technical Specifications:** i. Power: 2x500W ii. Amplifier Type: Class D iii. Inputs: 4X Balanced combo XLR/Jack with MIC/Line switch, 2X 6.3MM Single ended jack inputs, 2X RCA inputs, Media Player with Bluetooth V5.0, USB and SD Card iv. Outputs: RCA Mix Out, 2X 6.3MM Jack speaker outputs v. Controls: CH1-4 GAIN, 2 Band EQ, Effect send, MIC/Line switch, CH5-6 gain, Master 16 digital effect section with level, Master 2 bank EQ, Master Vol, Phantom power vi. HF Driver: 1" Compression Driver vii. LF Driver: 10" Woofer viii. Coverage: 90 H X 40 V ix. Max SPL (1M) (Peak): 122DB (1M) x. Frequency Response: 60HZ-18KHZ xi. Cabinet: Robust polypropylene cabinet with carry handles xii. Finish: Black xiii. Grille: Powder-coated Steel Grille xiv: Pole Mount: 35MM distance pole socket xv: Unit Dimensions (Hwd): 49 x 31.5 x 31.5 CM, 193." x 12.4" X 12.4" **INCLUSIONS:** *4 SPEAKER BRACKET SETS, CONSUMMABLES NEEDED AND COST OF INSTALLATION	4 pieces			

2.	**LAPEL MIC (PREMIUM GRADE)** **Minimum Technical Specifications:** i. Centraverse Lavalier Condenser Microphone ii. Available Transmitter Form factors: Bodypack iii. SVX4 Diversity Receiver iv. Up to 8 selectable channels v. Up to 4 compatible systems* vi. Antenna Switching Diversity vii. Adjustable Squelch Level viii. 1/4" and XLR output ix. Available with Handheld and Lavalier system packages x. Miniature clip-on lavalier microphone for low visibility xi. Permanently charged electret condenser element for clear vocal reproduction xii. Unidirectional (cardioid) polar pattern rejects unwanted noise for improved sound quality xiii. Included tie clip allows for hands-free use, perfect for presenters xiv. Included windscreen reduces plosives, wind and breath sounds xv. Tailored frequency response optimized for speaking and presentations	4 pieces			
------nothing follows--------					
The above quoted prices are inclusive of all costs and applicable taxes.					

3.0	**OTHER REQUIREMENTS**	**Bidder's Statement of Compliance (Comply / Not Comply)**
3.1	**Specify Brands being offered**	
3.2	**Warranty:** At least 1 year warranty on parts and three months on workmanship	
3.3	**Date of Delivery:** Thirty (30) Calendar days after Conforme of Notice to Proceed	
3.4	**Place of Delivery:** UP School of Economics Building UPSE Auditorium Osmeña corner Guerrero Sts. UP Diliman Quezon City	
3.5	**Terms of Payment:** Thru check, Thirty (30) days upon receipt of Delivery Receipt and Sales Invoice for Goods and Service Invoice/Billing Statement for Services and Acceptance by the End-User Unit	

FINANCIAL OFFER:

SUPPLY, DELIVERY, AND INSTALLATION OF AUDIO TECH EQUIPMENT FOR CLASSROOMS	
Approved Budget for the Contract: Php340,000.00) (THREE HUNDRED FORTY THOUSAND PESOS & 00/100)	**Total Offered Quotation:** *(Inclusive of all taxes and incidental expenses)* **In Words:**
Company/Business Name:	**In Figures:**

_____
Signature over Printed Name

_____
Position/Designation

_____
Office Telephone/Fax/Mobile Nos.

_____
Email address/es